Minutes of the Annual General Meeting
5:45 pm for 6:30 pm Monday 13th October 2025
Birkenhead Town Centre Association Inc
Trading as Birkenhead Village Association (BVA)

Meeting held Birkenhead Library, Birkenhead, Auckland

AGM documentation available to attendees prior to meeting
Appendices: Annual Report

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1 - PRESENT

Current Executive Committee

Steve Simms - BBC (Chair)
Adrianne Leslie - The Hive Accounting (Treasurer)
Dominique Tuck - Kidzstuff Online
Suzanne Harper - Auto Super Shoppes
Tony Cradwick - Highbury Eye
Stuart Weir - KempsWeir Lawyers
Kae Condon - BVA Manager

Kaipatiki Local Board

Danielle Grant
Melanie Kenrick
Timothy Charles Spring

Water Care

Ben Halliwell – Elected Members Relationship Manager
Aldio Perkasa – Senior Project Manager - Design Delivery
Peter Kukulsky – Project Manager - Construction Delivery

BID Member

Jason Brown: Chelsea Rise Construction
Rob Finn: Landlord
Shannon Grange: Bliss Hair
Geoff Harper: Tenant
Paul Salmon: Landlord
Andrew Tuck: Landlord
Ming Wei Goh: Mokoia Road Dental
Andy Winter: The Engine Room
Vicky Winter: The Engine Room
Nigel Russell: Landlord
Stacey Simpkin: International Rescue
Raymond Tan: Kaipatiki Local Board
Paul Sommerville: Landlord
Pauline Sommerville: Landlord
Paula Gillon: Kaipatiki Local Board
Danielle Grant: Kaipatiki Local Board
Melanie Kenrick: Kaipatiki Local Board
Carmen S: Local Business
Erica Wills: Dan Bidois Office
Dan Bidois: MP for Northcote
Aung Tin: Beulah

Observers / Assistants

Simon Condon: Northcote College (Door)
Neeli Govender: Birkenhead Library

	Steve Simms welcomed members and called the meeting to order.	
2 - APOLOGIES	Mohini Bahn - Number Works N Words Thomas Doo - Thomas Doo Trust Danielle Hancock - Elite Holdings Limited Stephen Wong - Rawene Chambers Pete Taylor - Barfoot & Thompson Conrad Young - Life Pharmacy	**Resolution 1:** to accept the apologies **Moved:** Suzanne Harper **Second:** Andy Winter **Carried**
3 - CONFIRMATION OF 2024 MINUTES	**2024 AGM Minutes:** **Recommendation:** That the Minutes of the previous AGM held on 25 September 2024 be confirmed as a true and correct record of the business transacted	**Resolution 2:** to accept the 2024 AGM minutes as a true record of proceedings. No matters were arising **Moved**: Dominique Tuck **Second**: Shannon Grange **Carried**
4 - COMMITTEE REPORTS **a) Chair's**	**Executive Committee Reports** **Chair Steve Simms** presented the Chairperson's written report to the 2025 AGM:	**Resolution 3**: to receive and accept the Chair's AGM 2025 report **Moved**: Andy Winter **Second**: Shannon Grange **Carried**
b) Manager's	**Manager Kae Condon** presented the Manager's written report to the 2025 AGM:	**Resolution 4**: to receive and accept the Manager's AGM 2025 report **Moved**: Dominique Tuck **Second**: Shannon Grange **Carried**
5 - FINANCIAL REPORTS **a) Treasurers**	**Financial Reports** **Treasurer Adrianne Leslie** presented the Treasurer's written report to the 2025 AGM:	**Resolution 5**: to receive and accept the Treasurer's AGM 2025 report **Moved**: Shannon Grange **Second**: Dominique Tuck **Carried**
b) Annual Report & Audit Report	**Annual Report for the year end 30 June 2025** Prepared by The Hive Birkenhead was available to AGM attendees: **Independent Audit Report for the year end 30 June 2025** Prepared by Hart & Co North Shore was available to AGM attendees:	**Resolution 6**: that BVA receive and approve the Audited Annual Report for the Financial Year 1 July 2024 to 30 June 2025 **Moved**: Shannon Grange **Second**: Tony Cradwick **Carried**
c) Proposed Income & Expenditure Budget 2026 - 2027 Targeted Rate%	**Proposed Income & Expenditure Budget for 1 July 2026 to 30 June 2027** Provided to the Executive Committee prior to the AGM and was available to AGM attendees:	**Resolution 7**: that Birkenhead Town Centre Associated Inc. receive and approve the proposed income and expenditure budget for the 1 July 2026 to 30 June 2027 Financial Year noting there will be no increase in the Association's BID targeted rate grant for 2025/2026. Further ask the Kaipatiki Local Board to recommend to the governing body the amount of

		$229,027 be included in the Auckland Council draft 2026/2027 annual budget consultation process **Moved**: Dominique Tuck **Second**: Shannon Grange **Carried**
d) Business Plan 2026-2027	**The Business Plan for the period 1 July 2026 to 30 June 2027** Provided with the proposed Income & Expenditure Budget to the Executive Committee prior to the AGM and was available to AGM attendee	**Resolution 8**: that BVA approves the Business Plan for the period 1 July 2026 to 30 June 2027. That the Association note that the Executive Committee has authority under the Rules of the Association to make changes to the Business Plan as necessary through the period **Moved**: Andy Winter **Second**: Adrianne Leslie **Carried**
6. Election of Members to Executive Committee **a) Chair, Secretary and Treasurer Nominations**	**Chair** One nomination for Chair received in accordance with rule 15. **Recommendation**: The nomination for 2025/2026 Chair is Steve Simms **Treasurer** The appointment of Treasurer shall be carried out in accordance with rule 17.1 at next Board meeting **Secretary** The appointment of the Secretary shall be carried out in accordance with rule 16.2 at next Board meeting	**Resolution 9**: that BVA approves and appoints Steve Simms as chair for 2025/2026 **Moved**: Adrianne Leslie **Second**: Geoff Harper **Carried** **Resolution 10** To approve the nominated chair and Executive Committee positions for the 2025/26 as per the BVA Constitution rule 15.4 **Moved**: Adrianne Leslie **Second**: Geoff Harper **Carried**
b) Committee Nominations	**Election of Members to Executive Committee** The candidates nominated for the executive committee of BVA were received in line with the constitutional rule 15.	
7. Appointment of Auditor	**Appointment of Auditor**	**Resolution 11**: that BVA appoint Hart & Co as Auditor for the 2025/2026 financial year **Moved**: Adrianne Leslie **Second**: Shannon Grange **Carried**
8. Constitution Changes	**Changes to constitution** as tabled to comply with new Societies Act	**Resolution 12 That the society apply to reregister with the registrar of Incorporated Societies** **Moved**: Shannon Grange **Second**: Suzanne Harper **Carried** **Resolution 13 That the society adopt each of the**

proposed changes to the current constitution in form attached to this resolution
Moved: Andy Winter
Second: Tony Cradwick
Carried

8. General Business

a) Parking

Steve Simms outlined to Local Kaipatiki Board Members that Birkenhead is being unfairly targeted by parking wardens in recent times. Evidence obtained has reported that the enforcement team have been rostered more often than normal in the area. Local Board will follow up with AT.

b) Sewage Upgrade

Birkenhead Sewage Upgrade Presentation to members.
Ben Halliwell, Aldio Perkasa, Peter Kukulsky: Water Care

Steve thanked all in attendance for participation

Meeting closed at 7:40